



## **Mental Health Program Manager (full-time)**

The Refugee Center is looking for a Mental Health Program Manager to join our team to support refugee and immigrant clients with resettlement.

The Refugee Center, with an office in Champaign, IL, exists to provide services essential to refugee and immigrant resettlement in East Central Illinois, and to aid in the exchange and preservation of their respective cultures. Globally aware but locally focused, our professional, compassionate staff provide interpretation services and advocacy in court hearings, doctors' appointments, school conferences, and other settings. For 40 years, we've helped people find stability in their new homes through counseling, tutoring, community health programs, and support in completing paperwork for work, school, and government programs.

The Manager will be a leader in our Program team, managing and implementing activities around mental health support for our client communities, assessing needs and success of outcomes, and providing counseling support directly to clients.

The Mental Health Program Manager will report to the Program Director. This position is anticipated to be 30 hours of work per week to start with the ability to grow as funding opportunities and client needs develop.

### **Duties:**

- Work closely with the Program Director on developing strategy and identifying needs within client communities with regards to mental health.
- Lead on executing program strategy
- Provide one on one counseling sessions with clients over the phone or video call
- Organize and facilitate in-person small group counseling sessions
- Facilitate workshops on trauma-informed care and self care organizational staff
- Report back on program metrics and outcomes from internal tracking and grants reporting purposes
- Develop and research resources and tools that will align and strengthen mental health program objectives
- Attend Mental Health Committee meetings and support that group's efforts
- Coordinate and work with translators when needed

**Qualifications:**

- Master's degree in Social Work (MSW) or related field, and/or certification as a Licensed Clinical Social Worker (LCSW)
- Understanding of cultural stigma around mental health, especially in immigrant communities
- Comfort working with clients that speak different languages and for who English is not their first language
- Comfort working with interpreters when needed
- Empathy and understanding for refugees and immigrants
- Ability to maintain confidentiality of sensitive information and situations
- Ability to build strong, trusting relationships
- Expertise in trauma informed care
- Ability to analyze information and situations, and develop strategies based on trends

**Preferred qualifications:**

- Experience working in as a therapist, counselor, social worker, or related field
- Experience with program coordination or management
- Bilingual in Spanish
- Working proficiency in another language that is used by our clients, including French, Lingala, Pashto, Dari, and/or Vietnamese
- Knowledge of and experience in refugee resettlement
- Experience working with people from different cultures

**Compensation & Benefits:**

- Salary equivalent to \$22/hour (starting at \$34,320/year with 30 hours per week of work)

This position has the opportunity to be a hybrid role. The majority of the work can be done from home or in our offices, depending on working preferences. The Mental Health Program Manager will need to work on-site at least once per week for client workshops in Champaign, IL.

If interested, please apply to [jobs@trc-cu.org](mailto:jobs@trc-cu.org) with your resume. No phone calls please.

The Refugee Center is an equal opportunity employer.